



PUERTO RICAN LEGAL DEFENSE AND EDUCATION FUND, INC.

Board of Directors' Meeting  
October 8, 1987

MINUTES

A meeting of the Board of Directors of the Puerto Rican Legal Defense and Education Fund was held on Thursday, October 8, 1987 at The Equitable, 787 Seventh Avenue, New York, New York:

Present: Board

Luis Alvarez  
William Callejo  
Ernest Collazo  
Ricardo Fernandez  
Miguel Garcia  
Angelo Giordani  
Martin Martinez

Rene Ramirez  
Alba Rovira Paoli  
Sonia Sotomayor  
Salvador Tio  
Amy Vance  
Martin Zuckerman

The Chairman, having noted the presence of a quorum, called the meeting to order at approximately 4:20 pm. As a preliminary matter, Board members introduced themselves.

The Chairman next advised the Board that efforts to ascertain the status of inactive Board members had resulted in several members' resignations including Lydia Hernandez, m.d. John Soto, <sup>The Chair added that</sup> and Michael Veve, and ~~indicated similar action~~ <sup>was expected with respect to other inactive members.</sup> ~~was expected with respect to other inactive members.~~

*sketch of sky down*

ITEM 1     Approval of Minutes of June 11, 1987  
            Board of Directors' Meeting

Except for a spelling correction, a motion was made, duly seconded and approved unanimously to adopt the minutes of the June 11, 1987 Board of Directors' meeting.

ITEM 2     President's Report

The President next provided a summary of her report contained in the agenda materials, highlighting goals in the programmatic, administrative, fundraising and public relations areas. Board members discussed aspects of the report, made suggestions and offered their assistance in the implementation of these initiatives including office computerization.

ITEM 3     Committee Report

A.     Finance

Treasurer Martin Zuckerman presented the financial report and offered the proposed budget, including income and expenses, for FY 1988. The Treasurer also advised that the financial reports would be monitored carefully, at least each quarter, for any necessary adjustments. A motion was made, duly seconded and passed unanimously to adopt the FY 1988 budget as presented.

B. Education

Chairman Fernandez reported on the work of the Education Division, noting that computer equipment was critical for the effective and efficient operation of the Division. Board members Callejo and Alvarez offered their assistance with IBM and Xerox for this purpose. Fernandez also advised that the Division's Work Plan was currently being reviewed in connection with the long range planning process. Fernandez also suggested that the Education Division be actively incorporated in the town meeting project. Finally, Chairman Fernandez advised the Board that a brochure describing the services of the Education Division had been developed to broaden outreach efforts.

C. Litigation

Chairperson Sotomayor summarized the activities of the Committee over the last several months which included the review of the litigation efforts of the past and present and initial exploration of potential area of emphasis. Member Sotomayor advised that a preliminary report would be provided at the January 1988 meeting of the Board.

D. Personnel and Compensation

Discussion of the item was conducted in executive session. For the record, the Board adopted the performance plan and review process recommended by the Committee and chaired by Board member Ernest Collazo.

E. Annual Dinner

Chairman Garcia presented a preliminary report noting that overall the 1987 dinner, as the first in several years, had been financially successful. He indicated that he had begun to canvass hotels for the upcoming dinner and would present the plans for the dinner at the January 1988 meeting of the Board.

There being no further business the meeting adjourned at approximately 7:25 pm.

Puerto Rican Legal Defense and Education Fund, Inc.  
Board of Directors' Meeting  
June 30, 1987

A special meeting of the Board of Directors of the Puerto Rican Legal Defense and Education Fund was held on Tuesday, June 30, 1987 at The Children's Television Workshop located at 1 Lincoln Plaza, ASCAP Building, New York, New York.

Present:

Luis Alvarez ✓  
Mari Carmen Aponte  
Haywood Burns  
Ernest Collazo  
Ricardo Fernandez

Father Joseph Fitzpatrick ✓  
Ruben Franco ✓  
Angelo Giordani ✓  
Martin Martinez ?  
Alba Rovira-Paoli  
Isaura Santiago Santiago ✓

The Chairman, having noted the presence of a quorum, called the meeting to order at approximately 4:00 pm.

The only item on the agenda being the renewal of the employment contract between Linda Flores and The Fund, the meeting was held in executive session. By majority vote of the Board, the employment contract was renewed under the same terms and conditions except as noted below:

1. A five percent (5%) increase in annual salary, retroactive to August 1, 1986 was approved;
2. The term of the employment contract was set for a <sup>August 1,</sup> minimum of eighteen (18) months; <sup>beginning Aug 1, 1987 thru</sup>
3. The salary for the period between August 1, 1987 <sup>January 31, 1988</sup> and July 31, 1988 was set at \$66,700;
4. The President's performance is to be reviewed after twelve (12) months.

There being no further business, the meeting adjourned at approximately 6:00 pm.

PUERTO RICAN LEGAL DEFENSE AND EDUCATION FUND, INC.

Board of Directors' Meeting  
October 8, 1987

MINUTES

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Present: Board

Luis Alvarez	Rene Ramirez
William Callejo	Alba Rovira Paoli
Ernest Collazo	Sonia Sotomayor
Ricardo Fernandez	Salvador Tio
Miguel Garcia	Amy Vance
Angelo Giordani	Martin Zuckerman
Martin Martinez	

The Chairman, having noted the presence of a quorum, called the meeting to order at approximately 4:20 pm. As a preliminary matter, Board members introduced themselves.

The Chairman next advised the Board that efforts to ascertain the status of inactive Board members had resulted in several members' resignations including Lydia Hernandez, and John Soto; <sup>The Chair added that</sup> and Michael Veve, ~~and indicated similar action~~ <sup>given his new responsibilities had</sup> ~~was expected with respect to other inactive members.~~

*elect to step down*

ITEM 1     Approval of Minutes of June 11, 1987  
            Board of Directors' Meeting

Except for a spelling correction, a motion was made, duly seconded and approved unanimously to adopt the minutes of the June 11, 1987 Board of Directors' meeting.

ITEM 2     President's Report

The President next provided a summary of her report contained in the agenda materials, highlighting goals in the programmatic, administrative, fundraising and public relations areas. Board members discussed aspects of the report, made suggestions and offered their assistance in the implementation of these initiatives including office computerization.

ITEM 3     Committee Report

A.     Finance

Treasurer Martin Zuckerman presented the financial report and offered the proposed budget, including income and expenses, for FY 1988. The Treasurer also advised that the financial reports would be monitored carefully, at least each quarter, for any necessary adjustments. A motion was made, duly seconded and passed unanimously to adopt the FY 1988 budget as presented.

B. Education

Chairman Fernandez reported on the work of the Education Division, noting that computer equipment was critical for the effective and efficient operation of the Division. Board members Callejo and Alvarez offered their assistance with IBM and Xerox for this purpose. Fernandez also advised that the Division's Work Plan was currently being reviewed in connection with the long range planning process. Fernandez also suggested that the Education Division be actively incorporated in the town meeting project. Finally, Chairman Fernandez advised the Board that a brochure describing the services of the Education Division had been developed to broaden outreach efforts.

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Discussion of the item was conducted in executive session. For the record, the Board adopted the performance plan and review process recommended by the Committee and chaired by Board member Ernest Collazo.

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There being no further business the meeting adjourned at approximately 7:25 pm.

PUERTO RICAN LEGAL DEFENSE AND EDUCATION FUND, INC.  
 BOARD OF DIRECTORS' MEETING  
 JUNE 11, 1987

MINUTES

A meeting of the Board of Directors of the Puerto Rican Legal Defense and Education Fund was held on Thursday, June 11, 1987 at The Children's Television Workshop, ASCAP Building, 1 Lincoln Plaza, New York, New York:

Present: Board

Luis Alvarez	Miguel Garcia
Anna Carbonell	Angelo Giordani
Ernest Collazo	Martin Martinez
Ricardo Fernandez	Alba Rovira-Paoli
Father Fitzpatrick	Sonia Sotomayor
Ruben Franco	

Staff

Linda Flores  
 Lourdes Rosario

The Chairman, having noted the presence of a quorum, called the meeting to order at approximately 4:20 p.m.

Item 1. Approval of Minutes of January 15, 1987 Board of Directors' Meeting

A motion was made, duly seconded and approved unanimously to adopt the minutes of the January 15, 1987 Board of Directors' meeting as presented.

Item 2. Committee Reports

a) Finance Committee

Chairman Alvarez on behalf of Martin Zuckerman presented the Financial Statement for the year ending June 30, 1986 for the Board's acceptance. After brief discussion, a motion was made, duly seconded and passed unanimously to accept the financial statement as presented.

The President discussed the budget v. expenditures report stating that income for the year did not meet operating expenses. She explained that the shortfall had been anticipated given the loss of funding from the Carnegie Corporation and the allocation of an attorneys fee award to the previous fiscal year.

Chairman Alvarez indicated that he and the President had met with Bernard Charles from Carnegie to explore the possibility of recapturing this funding for this fiscal year and that a meeting between the Rockefeller Foundation and several Board members had been successful. The President also advised that a review of the organization would be conducted by Professor Robert McKay from New York University Law School which would be used in assessing future funding support from The Foundation.

Board member Sotomayor noted for the record the commendable job performed by Treasurer Martin Zuckerman on the organization's finances.

b) Nominations Committee

Chairman Alvarez reported that the recommendations for Board membership from the Nomination Committee consisting of Collazo, Sotomayor and himself had been accepted by the Executive Committee for presentation to the full Board. The Chairman briefly described each nominee and a motion was made, duly seconded and passed unanimously to invite William Callejos, Manuel Casiano, Rene Ramirez and Amy Vance to join the Board.

c) Annual Dinner

Miguel Garcia provided a preliminary report on the success of the annual dinner and advised that a full report would

be made at the upcoming Board meeting after the consultant's report was evaluated. The Board expressed its appreciation to M. Garcia, A. Giordani and A. Carbonell for their efforts on the dinner.

d) Litigation Committee

Sonia Sotomayor reported that the Committee in addition to reviewing and recommending a litigation program, had identified three initiatives including the establishment of a consultant committee, securing access to a Lexis System for the legal staff and a conference with other Hispanic legal and research groups to discuss strategies on common issues.

Item 3. President's Report

The President presented her report on administration, program and fundraising, highlighting several activities in each area and responding to questions. All Board members were then encouraged to attend the evening's fundraising dance.

Item 4. Executive Session

The Board next discussed the President's employment contract in executive session.

The meeting convened at approximately 7:15 p.m.