

FY2024 COPS Hiring Program (CHP)

Repository Questions

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Agency Eligibility Information

1. **Type of Agency** (*check one*)
 - Law Enforcement
 - Non-Law Enforcement

2. From the list below, please select the type of agency which best describes the applicant.

Law Enforcement Entities: [*Dropdown*]

- Municipal Police
- Sheriff
- County Police (Non-Sheriff)
- State Police Agency
- Regional Police Department
- Federal Recognized Tribal Police
- Federal Recognized Tribal Council
- Federal Recognized Tribal Fish & Wildlife
- Federal Recognized Tribal Courts
- Federal Recognized Tribal – Other
- Public University/College Police
- Private University/College Police
- Natural Resources Police (e.g., Fish and Wildlife or Park Police)
- Transit Police
- Public Housing Police
- School District Police
- Attorney/Court/Investigative Agencies (e.g., District Attorney’s Office, Bureau of Investigations, etc.)
- Multijurisdictional Task Force
- Consortium of Law Enforcement Agencies
- Constable
- Marshals
- Emergency Response/Management (Non-Police)
- Municipal Government
- New Start-Up (*please specify*)

3. Please indicate if your jurisdiction is primarily considered rural, urban, or suburban. [Dropdown]

- Rural
- Urban
- Suburban

Instructions:

We will ask you several questions about your law enforcement agency operations and authority to determine your eligibility to apply for a COPS Hiring Program (CHP) award. Please note that CHP applicants must have a law enforcement agency that is operational by the close of this solicitation, or receive services through an existing contract for law enforcement services or a new contract for law enforcement services that is in place by the close of this solicitation. Applicants must also maintain primary law enforcement authority for the population to be served.

In addition, if funds under this program are to be used as part of a written contracting arrangement for law enforcement services (e.g., a town which contracts with a neighboring sheriff's office to receive services), the government agency wishing to receive law enforcement services must be the legal applicant in this application.

A law enforcement agency is established and operational if the jurisdiction has passed authorizing legislation and it has a current operating budget.

4. Is your law enforcement agency established and currently operational?

- Yes
- No

If no,

4a. Which of the following best describes your law enforcement agency? (check one)

- We are planning to establish or begin operations as a newly authorized law enforcement agency.
- We are planning to re-establish and resume operations for a previously operational law enforcement agency.

4b. Will your law enforcement agency be operational as of the closing date of this solicitation?

- Yes
- No*

*Validation Error Message: You may not be eligible to apply for this solicitation. Please contact the COPS Response Center at AskCOPSRC@usdoj.gov.

4c. Has your jurisdiction passed legislation which authorizes the creation of a new law enforcement agency?

- Yes
- No

5. If awarded, does your agency plan to use funds awarded under this award to establish or supplement a written contract for law enforcement services (e.g., a town contracting for services with a nearby sheriff's office)?

- Yes
- No

If yes,

Instructions:

A jurisdiction may apply for funds under this program to be used as part of a written contracting arrangement for law enforcement services (e.g., a town which contracts with a neighboring sheriff's office to receive services). However, the jurisdiction wishing to receive law enforcement services must be the legal applicant in this application.

Important Note: Two entities involved in a contracting relationship may not separately apply for funding to support the same officer position(s).

5a. Is the legal applicant listed in this COPS Hiring Program (CHP) application and on the SF-424 the entity that will be receiving law enforcement services?

- Yes
- No

5b. What is the legal name of the law enforcement agency that will be providing law enforcement services to your jurisdiction?

Instructions:

An agency with primary law enforcement authority is defined as the first responder to calls for service for all types of criminal incidents within its jurisdiction. Agencies are not considered to have primary law enforcement authority if they only: respond to or investigate specific type(s) of crime(s), respond to or investigate crimes within a correctional institution, serve warrants, provide courthouse security, transport prisoners, have cases referred to them for investigation or investigational support or only some combination of these.

6. Based on the definition above, does your agency have primary law enforcement authority? [Or, if contracting to receive services, does the agency that will be providing law enforcement services have primary law enforcement authority for the population to be served?]

- Yes
- No*

*Validation Error Message: You may not be eligible to apply for this solicitation. Please contact the COPS Response Center at AskCOPSRC@usdoj.gov.

7. Please select your U.S. Attorney's District Office from the below dropdown options [*Dropdown*]

- [List]

Inventory of Federal Priorities for Policing

The following questions will help the U.S. Department of Justice evaluate the possibility for priority consideration, where appropriate, and identify potential gaps in training and technical assistance.

The questions are listed here to familiarize users with them prior to answering them in the JustGrants web-based questionnaire.

8. Does the agency have a written directive to prioritize the recruitment and hiring of personnel who are representative of the communities they are sworn to serve?

- Yes
- No

9. Does the agency have a written directive that requires a background investigation of each candidate for officer positions conducted prior to appointment and include, consistent with the First Amendment and all applicable laws, a check of publicly available internet and information sharing sites to identify activity that promotes or supports unlawful violence or unlawful bias against persons based on race, ethnicity, national origin, religion, gender, gender identity, sexual orientation, or disability?

- Yes
- No

10. Does the agency have a written directive that requires the performance evaluation of all officers and supervisors to be conducted and documented at least annually, including (among other factors):
- a. An assessment of adherence to agency policies; and
 - b. For supervisors, an assessment of their effectiveness in addressing misconduct by officers they supervise.
- Yes
 - No
11. Does the agency encourage officer wellness (e.g., support for substance use disorders, mental health issues, trauma resilience, and suicide prevention) through policies and procedures?
- Yes
 - No
12. Does the agency have a written directive that officers may use deadly force only when the officer has an objectively reasonable belief that the subject of such force poses an imminent danger of death or serious physical injury to the officer or to another person?
- Yes
 - No
13. Does the agency have a written directive that prohibits the discharge of firearms from a moving vehicle except in exigent circumstances where the officer has an articulable reason for this use of deadly force?
- Yes
 - No
14. Does the agency have a written directive that prohibits the discharge of firearms at a moving vehicle unless:
- a. A person in the vehicle is threatening the officer or another person with deadly force by means other than the vehicle; or
 - b. The vehicle is operated in a manner that threatens to cause death or serious physical injury to the officer or others, and no other objectively reasonable means of defense appear to exist, which includes moving out of the path of the vehicle.
- Yes
 - No

15. Does the agency prohibit the use of chokeholds and carotid (or vascular neck) restraints except where the use of deadly force is authorized by law?
- Yes
 - No
16. Does the agency have a written directive stating that officers should employ de-escalation techniques when possible but may use force that is objectively reasonable to accomplish lawful objectives?
- Yes
 - No
17. Does the agency have a written directive that establishes the affirmative duty to take reasonable steps to intervene, i.e., to prevent or stop, as appropriate, any officer from engaging in excessive force or any other use of force that violates the Constitution, other laws, or agency policy on the reasonable use of force?
- Yes
 - No
18. Does the agency have a written directive that establishes the affirmative duty to take reasonable steps to request and/or render medical aid, as appropriate, where needed?
- Yes
 - No
19. Does the agency have a written directive for officers to complete training annually on implicit bias to help address improper profiling based on the actual or perceived race, ethnicity, national origin, limited English proficiency, religion, gender, gender identity, sexual orientation, and disability of individuals?
- Yes
 - No
20. Does the agency have a written directive establishing effective procedures for receiving, investigating, and responding to complaints alleging improper profiling or bias by law enforcement officers?
- Yes
 - No

21. Does the agency have a written directive that establishes mechanisms for holding their officers accountable for violating policies related to use of force, which includes timely and consistent discipline if warranted and appropriate due process protections for officers?
- Yes
 - No
22. Does the agency have a written directive that limits the use of unannounced entries, often referred to as “no knock entries,” to those obtained through judicial authorization or if exigent circumstances arise at the scene such that knocking and announcing the officer's presence would create an imminent threat of physical violence to the officer and/or another person?
- Yes
 - No
23. Does the agency currently employ body-worn cameras (BWCs) for use by all officers routinely engaged in contact with the public?
- Yes
 - No
24. If the agency employs body-worn cameras (BWCs), does the agency have a written directive on their appropriate use that is designed to ensure that BWCs are worn and activated in all appropriate circumstances, including during arrests and searches, and that BWC video footage is publicly released following incidents involving serious bodily injury or deaths in custody, where appropriate?
- Yes
 - No
25. Does the agency submit data to the FBI’s Law Enforcement Suicide Data Collection?
- Yes, the agency currently submits data or can demonstrate that it is actively working towards the ability to submit to this data collection effort.
 - No
26. Does the agency submit data to the FBI’s National Use of Force Data Collection?
- Yes, the agency currently submits data or can demonstrate that it is actively working towards the ability to submit to this data collection effort.
 - No

27. Does the agency submit data to the FBI’s Law Enforcement Officers Killed and Assaulted Data Collection?
- Yes, the agency currently submits data or can demonstrate that it is actively working towards the ability to submit to this data collection effort.
 - No
28. Does the agency submit data to the FBI’s National Incident-Based Reporting System (NIBRS)?
- Yes, the agency currently submits data or can demonstrate that it is actively working towards the ability to submit to this data collection effort.
 - No
29. Does the agency submit data to its State Administering Agency related to deaths in custody to support the State’s compliance with the Death in Custody Reporting Act?
- Yes, the agency currently submits data or can demonstrate that it is actively working towards the ability to submit to this data collection effort.
 - No
30. Does the agency check the National De-Certification Index hosted by IADLEST as a part of the officer hiring, vetting, or promotion process?
- Yes
 - No
31. Does the agency provide immediate access to mental health professionals either through mobile crisis response teams or co-responder teams, to respond to individuals experiencing a behavioral health crisis or with a disability?
- Yes
 - No
32. Does the agency have specific policies and procedures in place to ensure the independence and transparency of investigations and notifications regarding deaths in custody?
- Yes
 - No

Executive and Contact Information

Please provide the name and contact information for the highest-ranking Law Enforcement or Program Official and Government Executive or Financial Official for your agency or organization, please see instructions below.

LAW ENFORCEMENT EXECUTIVE/PROGRAM OFFICIAL

This position will ultimately be responsible for the programmatic management of the award.

Instructions for Law Enforcement Agencies:

For law enforcement agencies, the Law Enforcement Executive is the highest ranking official in the jurisdiction (Chief of Police, Sheriff, or equivalent). Before this application can be submitted, the Entity Administrator in JustGrants must invite this individual to apply for a JustGrants account with the role of Authorized Representative, and this individual must log in to JustGrants to review the application.

Instructions for Non-Law Enforcement Agencies:

For non-law enforcement agencies (e.g., institutions of higher education, school districts, private organizations, etc.), the Program Official is the highest-ranking official in the jurisdiction (e.g., executive director, chief executive officer, or equivalent). Please note that information for non-executive positions (e.g., clerks, trustees) is not acceptable. Before this application can be submitted, the Entity Administrator in JustGrants must invite this individual to apply for a JustGrants account with the role of Authorized Representative, and this individual must log in to JustGrants to review the application.

33a. Title:

33b. First name:

33c. Last name:

33d. Phone:

33e. Email address:

GOVERNMENT EXECUTIVE/FINANCIAL OFFICIAL

This position will ultimately be responsible for the financial management of the award.

Instructions for Government Agencies:

For law enforcement agencies, this is the highest-ranking government official within your jurisdiction (e.g., Superintendent, Mayor, City Administrator, or equivalent). Before this application can be submitted, the Entity Administrator in JustGrants must invite this individual to apply for a JustGrants account with the role of Authorized Representative, and this individual must log in to JustGrants to review the application.

Instructions for Non-Government Agencies:

For non-government agencies, this is the financial official who has the authority to apply for this award on behalf of the applicant agency (e.g., Chief Financial Officer, Treasurer, or equivalent). Please note that information for non-executive positions (e.g., clerks, trustees) is not acceptable. Before this application can be submitted, the Entity Administrator in JustGrants must invite this individual to apply for a JustGrants account with the role of Authorized Representative, and this individual must log in to JustGrants to review the application.

34a. Title:

34b. First name:

34c. Last name:

34d. Phone:

34e. Email address:

Instructions for Application Submitter Contact:

Enter the application point of contact's name and contact information.

35a. Title:

35b. First name:

35c. Last name:

35d. Phone:

35e. Email address:

Cops Hiring Program Officer Request

Instructions:

Please enter the actual number of sworn officers employed by your agency as of the date of this application. Do not include funded but currently vacant positions or unpaid positions.

36a. Full-Time:

36b. Part-Time:

Instructions:

Enter the Budgeted Sworn Force Strength for the date of application (the current fiscal year) below. The budgeted number of sworn officer positions is the number of sworn positions funded in your agency's budget, including funded but frozen positions, as well as state, Bureau of Indian Affairs, or locally funded vacancies. Do not include *unfunded* vacancies or unpaid/reserve officers. Do not include non-sworn personnel such as dispatch, court personnel, correctional officers, police technicians. For agencies with previous COPS Office-funded active awards, do not include in your budgeted force strength any COPS-funded officers whose salaries are currently being covered by the 36 months of COPS Office funding.

Number of budgeted sworn officers as of the date of this application, using instructions above.

37a. Full-Time:

37b. Part-Time:

Instructions:

Number of budgeted civilian positions as of the date of this application, using instructions above.

38a. Full-Time:

38b. Part-Time:

Instructions:

The following section will ask about the "population served" by your jurisdiction. The crime data you will enter in this application will be based on crimes occurring among the "actual population served". Population served counts must not be adjusted upward to account for daytime business/shopping visitors, highway traffic passing through a jurisdiction, nor should it include annual visitor totals. Parks and transit agencies should report average daily visitors/riders rather than annual totals.

This may or may not be the same as your census population. For example, a service population may be the census population minus incorporated towns and cities that have their own law enforcement agency within your geographic boundaries. An agency with primary law enforcement authority is defined as having first responder responsibility to calls for service for all types of criminal incidents within its jurisdiction.

39. What is the actual population your department serves as the primary law enforcement entity?

40. Enter the total population of the government entity applying for this award using the latest census estimate available at <https://data.census.gov>. If the population of the entity applying for this award is not represented by census figures (e.g. colleges, special agencies, school police departments), please indicate the size of the population as of the latest available estimate.

40a. Please explain why the “population served” differs from the population of the government entity (from census figures or other estimates). [Please limit your response to a maximum of 125 words.]

Instructions:

Agencies should apply for the number of officer positions necessary to support their proposed community policing strategy. CHP awards cover up to 75 percent of the entry-level salary and fringe benefits for each approved position up to a maximum of \$125,000 total for each position over three years. Note: this is NOT \$125,000 per year, it is \$125,000 spread over three years for each position. There is a minimum 25 percent local cash match (cost share) requirement unless a waiver is approved. Any additional costs for higher than entry-level salaries and fringe benefits will be the responsibility of the recipient agency. Please keep in mind that there is a 12-month retention requirement for each officer position funded. See solicitation document for full details.

The number of officers you request cannot exceed 20% of your agency’s current actual sworn force, with a maximum of 50 officers for any agency. Agencies with fewer than 10 officers may request one officer. The COPS Office will fund as many positions as possible for successful applicants; however, the number of officer positions requested by an agency may be reduced based on the availability of funding and other programmatic considerations.

41. How many entry-level, full-time officer positions is your agency requesting in this application? *

*Validation Error Message: *If “0” is entered into field, receive error message: “Requested officer positions must be greater than 0.”

IMPORTANT: Please ensure this number matches the number of sworn positions you requested in the detailed budget section of JustGrants.

42. In question 36a, you entered your agency's actual full-time sworn force levels. **Please confirm that you are not asking for more than the 20% cap.** For example, if you have 1-9 officers on staff, request 1 COPS Office-funded officer. If you have 10-14 officers, you may request a maximum of 2 officers. If you have 50 officers, you may request a maximum of 10.

I confirm, we are not asking for more than the 20% cap.

43. Referencing the web-based budget in this solicitation, please indicate if there was an increase in sworn officer base salary in years 2 and 3. If so, indicate why. (check all that apply).

- COLA
- Step Raises
- Change in Benefit Costs
- No Increase

Instructions:

IMPORTANT: Next, your agency must allocate the number of positions requested under each of the three hiring categories described below based on your agency's current needs at the time of this application. Be mindful of your agency's ability to fill and retain the officer positions awarded, while following your agency's established hiring policies and procedures. CHP awards will be made for officer positions requested in each of the three hiring categories, and recipients are required to use awarded funds for the specific categories awarded.

It is imperative that your agency understand that the COPS Office statutory nonsupplanting requirement mandates that award funds may only be used to supplement (increase) a recipient's law enforcement budget for sworn officer positions and may not supplant (replace) state, local, or tribal funds that a recipient otherwise would have spent on officer positions if it had not received an award. This means that if your agency plans to:

- a. Hire new officer positions (including filling existing vacancies that are no longer funded in your agency's budget): Your agency must hire these new additional positions on or after the official award start date, above its current budgeted (funded) level of sworn officer positions, and otherwise comply with the nonsupplanting requirement as described in detail in the award owner's manual.
- b. Rehire officers who have been laid off by any jurisdiction as a result of state, local, or tribal budget reductions: Your agency must rehire the officers on or after the official award start date, maintain documentation showing the date(s) that the positions were laid off and rehired, and otherwise comply with the nonsupplanting requirement as described in the solicitation documents.

- c. Rehire officers who are (at the time of application) currently scheduled to be laid off (by your jurisdiction) on a specific future date as a result of state, local, or tribal budget reductions: Your agency must continue to fund the officers with its own funds from the award start date until the date of the scheduled lay-off (for example, if the CHP award start date is September 1 and the lay-offs are scheduled for November 1, then the CHP funds may not be used to fund the officers until November 1, the date of the scheduled lay-off); identify the number and date(s) of the scheduled lay-off(s) in this application (see below); maintain documentation showing the date(s) and reason(s) for the lay-off; and otherwise comply with the nonsupplanting requirement as described in detail in the award owner's manual. [Please note that as long as your agency can document the date that the lay-off(s) would occur if CHP funds were not available, it may transfer the officers to the CHP funding on or immediately after the date of the lay-off without formally completing the administrative steps associated with a lay-off for each individual officer.]

Documentation that may be used to prove that the scheduled lay-offs are occurring for local economic reasons that are unrelated to the availability of CHP award funds may include (but are not limited to) council or departmental meeting minutes, memoranda, notices, or orders discussing the lay-offs; notices provided to the individual officer(s) regarding the date(s) of the lay-offs; or budget documents ordering departmental or jurisdiction-wide budget reductions. These records must be maintained with your agency's CHP award records during the award period and for a minimum of three years following the date of the submission of the final expenditure report in the event of an audit, monitoring, or other evaluation of your award compliance.

If your agency's request is funded, your agency will have the opportunity after the award announcement to request an award modification to move awarded funding into the category or categories that meet your agency's law enforcement needs at that time (including updating the dates of future scheduled lay-offs). *CHPOffReqPosCatInstr*

Category A: *New, additional officer positions (including filling existing vacancies no longer funded in your agency's budget).*

44a. Category A Request:

Category B: *Rehire officers laid off (from any jurisdiction) as a result of state or local budget reductions.*

44b. Category B Request:

Category C: *Rehire officers scheduled to be laid off (at the time of the application) on a specific future date as a result of state or local budget reductions.*

44c. Category C Request:

Instructions:

We also need some information about when the layoff of officers in this category is scheduled to occur. In the space below, please indicate when the officer(s) specified in this category are scheduled to be laid off.

45a. Number of Officers:

45b. Date these officers are scheduled to be laid off:

45c. Number of Officers:

45d. Date these officers are scheduled to be laid off:

45e. Number of Officers:

45f. Date these officers are scheduled to be laid off:

45g. Number of Officers:

45h. Date these officers are scheduled to be laid off:

46. Since your agency plans to use CHP funds to rehire officers who are currently scheduled to be laid off on a future date (under Category C above), please certify (by checking the appropriate boxes) to the following Certification:

- 46a. My agency has and will maintain documentation showing the date(s) of the scheduled lay-off(s) and demonstrating that the scheduled lay-off(s) is/are occurring for fiscal reasons that are unrelated to the availability or receipt of CHP award funds.
- 46b. My agency will use its own funds to continue funding these officers until the scheduled date(s) of the lay-off(s) and will use CHP funds to rehire these officers only on or after the scheduled date of the lay-off(s).
- 46c. My agency recognizes that the CHP program provides funding based on our entry-level salary and benefits package and that any additional costs for rehired officers beyond entry-level are our responsibility to pay with other sources of funding.

Instructions:

Although hiring military veterans as new hires is not an award requirement, applicants who commit to hiring or rehiring at least one military veteran will receive additional consideration for CHP funding.

If your agency checks "yes" to the question below, your agency will be required to maintain documentation that it made every effort possible (consistent with your internal procedures and policies) to hire at least one military veteran. Under this solicitation, a military veteran is defined as a person who served in the active military, naval, or air service, and who was discharged or released there from under conditions other than dishonorable.

47. Does your agency commit to hire and/or rehire at least one military veteran as defined above for the officer position(s) you have requested?

- Yes
- No

47a. If Yes, how many position(s)?

48. Is your agency requesting that all or some of the officer positions requested be deployed as school resource officers (SROs)?

- Yes
- No

If Yes,

SRO Instructions:

If your agency requests officers to be deployed as school resource officers (SRO), please do not request more officer positions than your agency can expect to deploy in this capacity. According to the COPS Office statute, a school resource officer is “a career law enforcement officer, with sworn authority, deployed in community-oriented policing, and assigned by the employing police department or agency to work in collaboration with schools and community-based organizations— (A) to address crime and disorder problems, gangs, and drug activities affecting or occurring in or around an elementary or secondary school; (B) to develop or expand crime prevention efforts for students; (C) to educate likely school-age victims in crime prevention and safety; (D) to develop or expand community justice initiatives for students; (E) to train students in conflict resolution, restorative justice, and crime awareness; (F) to assist in the identification of physical changes in the environment that may reduce crime in or around the school; and (G) to assist in developing school policy that addresses crime and to recommend procedural changes.” 34 U.S.C. 10389(4).

There must be an increase in the level of community policing activities performed in and around primary or secondary schools in the agency’s jurisdiction as a result of the award. The time commitment of the funded officers must be above and beyond the amount of time that the agency devoted to the schools before receiving the award.

The COPS Office recommends that an SRO have a minimum of three years of experience as a police officer. Because COPS Office funds must be used for entry level positions, you may deploy experienced police officers to serve as SROs and implement the community policing strategy after hiring the additional entry-level officers with COPS Office award funds. The COPS Office award funds must be used for the newly hired/rehired/scheduled to be laid off position and not that of the veteran/experienced officer.

Recipients using CHP funding to hire or deploy SROs into schools must submit to the COPS Office a signed memorandum of understanding (MOU) between the law enforcement agency and the school partner(s) before obligating or drawing down funds under this award. An MOU is not required at the time of application; however, if the law enforcement agency already has an MOU in place that is applicable to the partnership, the MOU can be uploaded as an attachment in the section of the application titled “MOUs and other Supporting Documents”.

The MOU must contain the following: the purpose of the MOU; clearly defined roles and responsibilities of the school district and the law enforcement agency focusing officers’ roles on safety, information sharing, supervision responsibility; chain of command for the SRO; and signatures. If awarded, a recipient must submit an MOU to the COPS Office within 90 days from the date shown on the award congratulatory letter. Implementation of the CHP award without submission and acceptance of the required MOU may result in expenditures not being reimbursed by the COPS Office and/or award de-obligation. *CHPOffReqSROInstr*

48a. If Yes, how many of your requested positions in this application will be deployed as school resource officers (SROs)?

*Validation Error Message: This number may not be higher than the total number of officers requested.

48b. If Yes, has your agency reviewed principles presented in the [SRO Guiding Principles](#) document?

- Yes
- No*

*Validation Error Message: Please review the SRO Guiding Principles document before proceeding.

49. For tribal applicants in Alaska only: Check the box below if you are requesting funds for an entry-level career law enforcement Village Police Officer or entry-level career law enforcement Tribal Police Officer.

Instructions:

The following questions will help Congress and the U.S. Department of Justice identify potential gaps in training, as well as eligibility for priority consideration, if applicable.

On average how many hours of IN-SERVICE (non-recruit) training (e.g. FTO, continuing professional education, roll call, standard) are required annually for each of your agency's officers/deputies in the following categories (if none, please indicate 0 hours)?

50a. Use of force (hours):

50b. De-escalation of conflict (hours):

50c. Evidence-based cultural sensitivity training (hours):

50d. Racial and ethnic bias that includes elements of implicit/unconscious bias (hours):

50e. Gender bias in response to domestic violence and sexual assault (hours):

50f. Bias towards lesbian, gay, bisexual, and transgender (LGBT) individuals (hours):

50g. Community engagement (e.g., community policing and problem solving) [hours]:

50h. Does your agency administer a police training academy?

- Yes
- No

Instructions:

How many total hours of basic/recruit ACADEMY training are required for each of your agency's officer/deputy recruits in the following categories (if none, please indicate 0 hours)?

51a. Use of force (hours):

51b. De-escalation of conflict (hours):

51c. Evidence-based cultural sensitivity training (hours):

51d. Racial and ethnic bias that includes elements of implicit/unconscious bias (hours):

51e. Gender bias in response to domestic violence and sexual assault (hours):

51f. Bias towards lesbian, gay, bisexual, and transgender (LGBT) individuals (hours):

51g. Community engagement (e.g., community policing and problem solving) (hours):

Law Enforcement and Community Policing Strategy Section 1

Instructions for Community Policing Strategy:

COPS Office funding must be used to reorient the mission and activities of law enforcement agencies through initiating community policing or enhancing their involvement in community policing with the officers hired under this award program or an equal number of experienced officers who have been redeployed to implement this plan after hiring the entry-level COPS Office-funded officers. If awarded funds, your narrative responses in the text boxes below will constitute your agency's community policing strategy under this award. Your organization may be audited or monitored to ensure that it is initiating or enhancing community policing in accordance with this strategy. The COPS Office may also use this information to understand the needs of the field, and potentially provide for training, technical assistance, problem solving, and community policing implementation tools. Please note that the COPS Office recognizes that your COPS Office-funded officer(s) (or an equal number of veteran officers who are redeployed after hiring the entry-level COPS Office funded officers) will engage in a variety of community policing activities and strategies, including participating in some or all aspects of your identified community policing strategy. Your community-policing strategy may be influenced and impacted by others within and outside of your organization, as this is considered beneficial to your community policing efforts.

At any time during your award period, you should be prepared to demonstrate (1) the community policing activities engaged in prior to the award that are detailed in this application and (2) how the award funds and award-funded officers (or an equal number of redeployed veteran officers) were specifically used to enhance (increase) or initiate community policing activities according to your community policing strategy contained in this application.

Community policing needs may change during the life of your award. Minor changes to this strategy may be made without prior approval of the COPS Office; however, the recipient will be required to report on progress or changes to the community policing strategy (if any) through the required performance reports. If your agency's community policing strategy changes significantly, you must submit those changes to the COPS Office for approval. Changes are significant if they deviate from the specific crime problems originally identified and approved in the community policing strategy submitted with the application. In some cases, in reviewing performance reports, the COPS Office may identify significant changes in community policing strategies that require explanation and request for approval.

Applicants that choose problem areas that receive additional priority consideration will not be able to change from these problem/focus areas if awarded CHP funding.

The following is the COPS Office definition of community policing that emphasizes the primary components of community partnerships, organizational transformation, and problem solving. Please refer to the COPS Office web site (<https://cops.usdoj.gov>) for further information regarding this definition.

Community policing is a philosophy that promotes organizational strategies that support the systematic use of partnerships and problem solving techniques to proactively address the immediate conditions that give rise to public safety issues, such as violent crime, non-violent crime, and fear of crime.

The COPS Office has developed the following list of primary sub-elements of community policing. Please refer to the COPS Office [Community Policing Defined](#) publication for further information regarding these sub-elements.

Community Partnerships:

Collaborative partnerships between the law enforcement agency and the individuals and organizations they serve to both develop solutions to problems and increase trust in police.

- Other Government Agencies
- Community Members/Groups
- Non-Profits/Service Providers
- Private Businesses
- Media

Organizational Transformation:

The alignment of organizational management, structure, personnel, and information systems to support community partnerships and proactive problem-solving efforts.

Agency Management

- Climate and culture
- Leadership
- Labor relations
- Decision-making
- Strategic planning
- Policies
- Organizational evaluations
- Transparency

Organizational Structure

- Geographic assignment of officers
- Despecialization
- Resources and finances

Personnel

- Recruitment, hiring and selection
- Personnel supervision/evaluations
- Training

Information Systems (Technology)

- Communication/access to data
- Quality and accuracy of data

Problem Solving:

The process of engaging in the proactive and systematic examination of identified problems to develop effective responses that are rigorously evaluated.

- Scanning: Identifying and prioritizing problems
- Analysis: Analyzing problems
- Response: Responding to problems
- Assessment: Assessing problem-solving initiatives

Using the Crime Triangle to focus on immediate conditions (Victim/Offender/Location)

Instructions for Current Organizational Commitment to Community Policing:

For each of the following statements, please answer in terms of existing agency policies and practices as they relate to collaborative partnerships and problem-solving activities. (*Check all that apply.*)

52. Which of the following internal management practices does your agency currently employ? (*check all that apply*)

- Assignment of officers to specific neighborhoods or areas for longer periods of time to enhance customer service and facilitate more contact between police and citizens.
- Assignment of officers to geographic hot spots that are defined statistically by creating incident maps to identify geographic clustering of crime and disorder.
- Early Intervention Systems that help identify officers who may be showing signs of stress, personal problem, and questionable work conduct.
- None of the above.

53. Which of the following do you count/measure to annually assess your agency's overall performance? (*check all that apply*)

- Response times
- Problem solving outcomes
- Department employee satisfaction

- Reduction of crime in identified hot spots
- Social disorder/nuisance problems (e.g., graffiti, panhandling, loitering)
- Satisfaction with police services
- Fear of crime
- Victimization (i.e, non-reported crime)
- Community meetings held/attended
- Use of force incidents
- Meeting the priorities as identified in your agency's strategic plan
- My agency does not conduct annual assessments of overall performance

54. Through which of the following does your agency routinely share information with community members? *(check all that apply)*

- Neighborhood, beat, and/or school meetings
- Local media outlets
- Agency newsletter
- Neighborhood newsletters
- Agency website
- Social networking (Blogs, Twitter feeds, Facebook pages, etc.)
- Citizen alert system (telephone, email, text, etc.)
- Citizen alert system that is geographically targeted, based on updated hot spots
- Public access television/radio
- Community organization board membership
- Public forums with chief/sheriff/command staff
- Posters, billboards, flyers
- None of the above

55. Through which of the following ways does your agency formally involve community members in influencing agency practices and operations. *(check all that apply)*

- Citizen police academies
- Volunteer activities
- Auxiliary police programs
- Civilian review boards (i.e. disciplinary review boards)
- Citizen advisory groups (i.e. informal advisory function)
- Involvement in hiring decisions (interview panels, selection boards, etc.)
- Involvement in contributing to annual line officer performance reviews
- Representation on promotional boards
- Participation in accountability and performance reporting and tracking meetings
- Participation in complaint resolution process (formal mediation, disciplinary boards, etc.)
- None of the above

Instructions for Proposed Community Policing Strategy: Problem Solving and Partnerships

COPS Office awards must be used to initiate or enhance community policing activities with either the newly hired officers funded by this award program or an equivalent number of veteran officers who are redeployed to implement this community policing strategy after hiring the additional entry-level officers with COPS Office award funds. In this section, you will be asked to identify the crime and disorder **problem or a focus area** and the **partners** to be engaged through your requested COPS Office funding. Identifying the specific problem/focus area and partnerships that your agency plans to focus on is important to ensure that you satisfy the requirements for COPS Office funding under this program and to ensure that ultimately the additional award-funded officers (or equivalent number of redeployed veteran officers) will initiate or enhance your agency's capacity to implement community policing strategies and approaches.

Using the following list, select a problem/focus area that will be addressed by the officer(s) requested in this application. Please choose the option that best fits your problem area. **You may only select one problem/focus area** to address through this award funding.

When identifying a problem, it is important to think about the nature of similar incidents that taken together comprise the problem and accordingly **describe it in precise, specific terms** (e.g. "robbery of retail establishments", rather than just "robbery"). In doing this, it can be helpful to consider all aspects of the problem, including the likely offenders, the suitable targets/victims, and how these come together in time and space.

Additional consideration will be given to applicants who propose a community-based approach to one of the four following problem/ focus areas. Applicants who choose one of the community policing problems or priority focus areas listed here must devote 100% of their funded positions to that focus area and will not be allowed to change their choice once the award has been issued.

- Building Legitimacy and Trust – Applicant will deploy officers to partner and engage community stakeholders including residents, businesses, and faith-based organizations to prioritize and collectively strengthen a community's response to crime and criminal activity, and focus on enhancing and maintaining community trust and legitimacy between law enforcement and the communities they serve – to include building trust in immigrant communities. Efforts could include deploying or redeploying officers to support officer recruitment and retention efforts, with an emphasis on promoting diversity.
- Violent Crime/Gun Violence – Applicant will employ community policing strategies to address a range of violent crime problems. Community-based approaches to combatting gun violence that build trust in underserved communities suffering from high incidents of gun crime will receive additional consideration. Applicants requesting additional consideration for gun violence issues will be asked to describe their holistic, community-based approach. Applicants may wish to review the COPS Office web page on [Community Violence Interventions](#) for ideas on strategies.

- Combating Hate and Domestic Extremism – Applicant will focus on community-based strategies that combat bias-motivated acts of violence that divide our communities, intimidate our most vulnerable citizens, and erode trust in the rule of law.
- Police-based Response to Persons in Crisis – Applicant will focus on deploying officers in crisis intervention teams, participating in crisis intervention teams, improving response and interaction with persons in crisis – to include efforts focused on the education, prevention, addiction, and interventions related to the abuse of opioids and other substances in communities.

56. Problem/Focus Area

- Building Legitimacy and Trust
- Violent Crime: Gun Violence
- Violent Crime: Assault
- Violent Crime: Homicide
- Violent Crime: Rape
- Violent Crime: Robbery
- Violent Crime: Domestic Violence
- Violent Crime: Human Trafficking
- Violent Crime: Protecting and Serving Youth in America
- Violent Crime: Criminal Gangs
- Violent Crime: Drug Manufacturing, Drug Dealing, Drug Trafficking
- Violent Crime: Other Violent Crime
- Combating Hate and Domestic Extremism
- Police-Based Response to Persons in Crisis: Crisis Intervention Teams and Improving Interactions with Persons in Crisis
- Police-Based Response to Persons in Crisis: Opioid or other Substances Education, Prevention, and Intervention
- Homeland Security: Strengthening Partnerships or Task Force Participation
- Homeland Security: Protecting Critical Infrastructure
- Other Innovations in Community Policing

56a. Describe the problem/focus area you have selected above (i.e. location, severity, type of crime [if applicable], impact of issue on community). [Please limit your response to a maximum of 125 words.]

If Gun Violence Selected:

56b. Please include the number of aggravated assaults with a firearm that occurred in your jurisdiction during the last calendar year (2023).

Please include the number of reported shootings that occurred in your jurisdiction during the last two years (2023 and 2022).

56c. Number of Reported Shootings (2023):

56d. Number of Reported Shootings (2022):

56e. Please also describe how you will address this issue using a holistic, community-based approach that builds trust in underserved communities suffering from high incidents of gun crime. Applicants may review the COPS Office web page on [Community Violence Interventions](#) for ideas on strategies [Please limit your response to a maximum of 250 words.]

57. Which of the following information sources did you use to prioritize this problem/focus area as a problem/focus area to address through this award program (*check all that apply*):

- Police department data (e.g. police reports, calls for service, crime data, citizen complaints)
- Agency personnel (e.g. officer feedback, command staff priorities)
- Other local non-law enforcement government agency data
- Community based organizations (e.g. faith based, non-profits, social service providers)
- Local businesses
- Individual community members/community meetings
- Community survey
- Local government officials
- None of the above

58. If awarded funds, my agency will improve our understanding of this problem/focus area by examining (*check all that apply*):

- Routinely collected law enforcement data/information related to the problem (e.g. arrest, incident reports, calls for service)
- The location and/or time aspects of the problem/focus area (e.g. mapping)
- The conditions and environmental factors related to the problem/focus area
- The strengths and limitations of current responses to the problem/focus area
- Non-law enforcement data/information related to the problem/focus area (e.g. insurance crash data, other government agency data, census data, survey data)
- Existing research and best practices related to the problem/focus area
- Data/information from the community related to the problem/focus area (e.g. resident associations, business groups, non-profit community service organizations)
- Information about offenders contributing to the problem/focus area (e.g. offender interview, arrest records)
- Information about victims affected by the problem/focus area (e.g. crime reports, victim interviews)
- Strengths and weaknesses of previous responses to the problem/focus area
- None of the above

59. If awarded funds, my agency will use the following information sources to assess our response to this problem/focus area to determine whether the response was implemented and achieved the desired outcomes (*check all that apply*):

- Routinely collected law enforcement data/information related to the problem/focus area (e.g. arrests, incident reports, calls for service)
- Data/information regarding whether the response was implemented as planned
- Police data collected for this specific problem/focus area (e.g. problem-specific surveys, field interview contact cards)
- Non-police data/information related to the problem/focus area (e.g. insurance crash data, other government agency data, census data, survey data)
- Data/information from the community related to the problem/focus area (e.g. resident associations, business groups, non-profit community service organizations)
- Information about offenders contributing to the problem/focus area (e.g. offender interview, arrest records, probation/parole data)
- Information about victims and/or stakeholders affected by the problem/focus area (e.g. crime reports, victim interviews)
- None of the above

60. To the best of your ability at this time, please select from the below list what your primary goals are in responding to your selected problem/focus area (*select up to 3*):

- Reducing the number of incidents
- Increasing public trust in your agency
- Reducing the seriousness of the incidents or the amount of harm

- Reducing the number of victims and repeat victims
- Reducing the number of offenders and repeat offenders
- Getting other agencies and stakeholders to assume responsibility for the problem/focus area
- Improving the response to the problem/focus area (i.e. more comprehensive and coordinated way of dealing with the problem/focus area, providing better services to victims, or greater efficiency in dealing with the problem/focus area)
- Improving citizen perceptions of the problem/focus area
- None of the above

61. An important part of a comprehensive community policing strategy is the formation of partnerships, such as working with other public agencies, private organizations, or participation in regional law enforcement partnerships. If awarded funds, will your agency and the award funded officer(s) (or an equivalent number of redeployed veteran officers) initiate or enhance a partnership with an external group/organization to develop responses to this problem/focus area?

- Yes
- No

61a. If yes, how many external groups/organizations will your agency initiate or enhance a partnership with to develop responses to this problem/focus area?*

*Validation Error Message: This value must be greater than "0" since the preceding question was answered with a "Yes".

Name the most important external groups/organizations that your agency will initiate or enhance a partnership with to develop responses to this problem/focus area (maximum of three partners). Note: you may attach optional letters of this support from any or all of these prospective partners in the section titled Memoranda of Understanding (MOU) and Other Supportive Documents. You will be limited to listing no more than three partners per public safety problem/focus area.

62. Partner Name1:

62a. For this partner, please indicate the statement that best characterizes this partner:

- Local government agency (non-law enforcement, e.g., probation/parole, parks and recreation, code enforcement)
- Community based organization (e.g., faith based, community redevelopment groups, social service providers, resident associations)

- Business operating in the community
- Tribal law enforcement agency
- Federal, state, or local law enforcement agency (non-tribal) including through multi-jurisdictional/regional partnerships
- Local educational institution (schools/colleges/universities)
- Individual stakeholders (persons residing, working, or with an interest in the community or problem)

63. Partner Name2:

63a. For this partner, please indicate the statement that best characterizes this partner:

- Local government agency (non-law enforcement, e.g., probation/parole, parks and recreation, code enforcement)
- Community based organization (e.g., faith based, community redevelopment groups, social service providers, resident associations)
- Business operating in the community
- Tribal law enforcement agency
- Federal, state, or local law enforcement agency (non-tribal) including through multi-jurisdictional/regional partnerships
- Local educational institution (schools/colleges/universities)
- Individual stakeholder (persons residing, working, or with an interest in the community or problem)

64. Partner Name3:

64a. For this partner, please indicate the statement that best characterizes this partner:

- Local government agency (non-law enforcement, e.g., probation/parole, parks and recreation, code enforcement)
- Community based organization (e.g., faith based, community redevelopment groups, social service providers, resident associations)
- Business operating in the community
- Tribal law enforcement agency

- Federal, state, or local law enforcement agency (non-tribal) including through multi-jurisdictional/regional partnerships
- Local educational institution (schools/colleges/universities)
- Individual stakeholders (persons residing, working, or with an interest in the community or problem)

Law Enforcement and Community Policing Strategy Section 2

Instructions for Proposed Community Policing Strategy: Organizational Transformation

COPS Office awards must be used to initiate or enhance community policing activities. In this section, you will be asked to identify the organizational change(s) that your agency plans to focus on through your requested COPS Office funding. Identifying the specific organizational change(s) that your agency plans to focus on is important to ensure that you satisfy the requirements for COPS Office funding under this program, and to ensure that ultimately the use of these funds will initiate or enhance your agency’s capacity to implement community policing approaches.

If awarded funds, will your agency initiate or enhance any of the following internal changes to personnel management? (Select no more than 2 internal changes to personnel management that will be addressed with these award funds.)

- 65. Flexibility in officer shift assignments to facilitate addressing specific problems.

65a. Please explain.

- 66. Assignment of officers to specific neighborhoods or areas for longer periods of time to enhance customer service and facilitate more contact between police and citizens.

66a. Please explain.

- 67. Recruitment and hiring practices that reflect an orientation towards problem solving and community engagement.

67a. Please explain.

- 68. In-service training for officers on basic and advanced community policing principles.

68a. Please explain.

- 69. Field training officer (FTO) programs that teach and test problem solving, community engagement, and critical thinking skills.

69a. Please explain.

- 70. Measure and include non-enforcement proactive community engagement efforts as part of officer performance evaluations.

70a. Please explain.

- 71. Provide de-escalation training to sworn personnel and promote de-escalation as an important strategy to diffuse potentially volatile situations.

71a. Please explain.

- 72. Early intervention systems that help identify officers who may be showing early signs of stress, personal problems, and questionable work conduct.

72a. Please explain.

- 73. Career development and/or promotional processes (i.e. sergeant exams) that reinforce problem solving and community engagement.

73a. Please explain.

- 74. Implement specific programs to improve the safety and wellness of personnel throughout your organization.

74a. Please explain.

- 75. None of the above.

76. If awarded funds, in addition to the internal changes proposed above, will your agency initiate or enhance screening and counseling programs to identify and prevent the radicalization of applicants and personnel who endorse violent and hateful extremist movements?

- Yes
- No

76a. If Yes, please explain.

If awarded funds, will your agency initiate or enhance any of the following internal changes to agency management? (Select up to 2 internal changes to agency management that will be addressed with these award funds.)

- 77. Agency strategic plan that outlines the goals and objectives around community policing and other departmental priorities.

77a. Please explain.

- 78. Organizational performance measurement systems that include community policing metrics and conduct annual assessments of agency performance.

78a. Please explain.

- 79. Technology systems that provide officers, analysts, and the community better and more timely access to data and information.

79a. Please explain.

- 80. Mediation strategies to resolve citizen complaints.

80a. Please explain.

- 81. Collection, analysis, and use of crime data and information in support of problem-solving goals.

81a. Please explain.

- 82. Formal accreditation process

82a. Please explain.

- 83. System to capture and track problem solving and partnership efforts and activities.

83a. Please explain.

84. An organizational assessment of community policing.

84a. Please explain.

85. None of the above.

86. Did your agency consult with any of the following groups/organizations on the development of this community policing strategy? (*check all that apply*)

- Local government agencies (non-law enforcement, e.g. probation/parole, parks and recreation, code enforcement)
- Community based organizations (e.g. faith based, community redevelopment groups, social service providers, resident associations)
- Businesses operating in the community
- Tribal law enforcement agencies (outside your jurisdiction)
- Other Federal, state, or local law enforcement agencies
- Multi-jurisdictional or regional task forces/partnerships
- Local educational institutions (schools/colleges/universities)
- Local government officials
- Individual stakeholders residing, working or with an interest in the community and/or problem
- None of the above

87. To what extent are there related governmental and/or community initiatives that complement your agency's proposed community policing strategy?

- There are a significant number of related initiatives
- There are a moderate number of related initiatives
- There are a minimal number of related initiatives
- There are no related initiatives

88. To what extent is there community support in your jurisdiction for implementing the proposed community policing strategy?

- High level of support
- Moderate level of support
- Minimum level of support

89. If awarded funds, to what extent will the community policing strategy impact the other components of the criminal justice system in your jurisdiction?

- Potentially decreased impact
- No change in impact
- Potentially increased impact

Community Policing - Problem Area Narrative

90. Describe how your agency will use award funds to address the problem/focus area you selected. Describe your approach, including a long-term strategy and detailed implementation plan that reflects consultation with community groups and appropriate private and public agencies. Explain how the grant will be utilized to reorient your law enforcement agency's mission toward community-oriented policing or enhance its involvement in or commitment to community-oriented policing. [Please limit your response to a maximum of 500 words.]

Data Collection and Reporting

91. Does your agency collect data on the number of officer suicides in your agency?

- Yes
- No

91a. In the past 12 months, how many officer suicides have you recorded in your agency?

92. Does your agency have a suicide prevention training program?

- Yes
- No

93. Does your agency track officers that have been exposed to 'critical incidents' such as murder, suicide, and domestic violence?

- Yes
- No

94. Does your community experience high rates of youth suicide (For the purposes of this question, high is defined as 10 suicides per 100,000 residents aged 10–19)?

- Yes
- No

95. Does your law enforcement agency have a written policy that requires new officers/deputies to reside within the jurisdiction they serve?

- Yes
- No

96. Does your law enforcement agency have a written policy that encourages new or existing officers to relocate to areas characterized by fragmented relationships between police and residents of the community, or where there are high incidents of crime?

- Yes
- No

96a. Check all that apply:

- Reimbursed for moving expenses
- Sign-on bonus
- Consideration for choice of shift or district

96b. Other – Please specify

97. Using UCR crime definitions, does your agency regularly (i.e., daily, weekly, monthly, or quarterly) post crime data on a publicly accessible website?

- Yes
- No

97a. If yes, please provide the website address:

Duplication of Funding

Instructions:

Applicants are required to disclose whether they have pending applications for federally funded assistance or active federal awards that support the same or similar activities or services for which funding is being requested under this application.

Be advised that as a general rule, COPS Office funding may not be used for the same item or service funded through another funding source. However, leveraging multiple funding sources in a complementary manner to implement comprehensive programs or projects is encouraged and is not seen as inappropriate. To aid the COPS Office in the prevention of awarding potentially duplicative funding, please indicate whether your agency has a pending application or an active award with any other federal funding source (e.g., direct federal funding or indirect federal funding through state sub-awarded federal funds) which supports the same or similar activities or services as being proposed in this COPS Office application.

98. Do you have any current, active non-COPS Office award with any other federal funding source (e.g., direct federal funding or indirect federal funding through state subawarded federal funds) that supports the same or similar activities or services as being proposed in this COPS Office application?

- Yes
- No

98a. If Yes, for each potentially duplicative non-COPS Office award, provide the following detailed information: name of federal awarding agency, or state agency for subawarded federal funding; award number; program name; award start and end dates; award amount; and description of how this project differs from the application for COPS Office funding.

99. Do you have any pending non-COPS Office grant applications with any other federal funding source (e.g., direct federal funding or indirect federal funding through state subawarded federal funds) that support the same or similar activities or services as being proposed in this COPS Office application?

- Yes
- No

99a. If Yes, for each potentially duplicative non-COPS Office grant application, provide the following detailed information: application number (if known); program name; project length; total requested amount; items requested; and describe how this project differs from the application for COPS Office funding.

Fiscal Health and UCR/NBIRS Data

Need for Federal Assistance

100. All applicants are required to explain their inability to address the need for this award without federal assistance. Please do so in the space below. [Please limit your response to a maximum of 500 words.]

Please refer to the U.S. Census Bureau’s [Historical County Level Poverty Estimates Tool](#). This Excel-based tool accesses county-level poverty rates from the 1960–2000 Decennial Census as well as estimates from 2010 based on 5-year data from the ACS. Please enter your county’s poverty rate for 1990, 2000, and 2010. If your agency does not service counties, please enter the state average. All figures must be rounded to the nearest whole percent.

101. Does your law enforcement agency service a COUNTY that has had 20 percent or more of its population living in poverty over the past 30 years?

- Yes
- No

[If Yes] Please enter your county’s poverty rate for 1990, 2000, and 2010. If your agency does not service counties, please enter the state average. All figures must be rounded to the nearest whole percent.

[Required]

101a. Poverty Rate (1990):

101b. Poverty Rate (2000):

101c. Poverty Rate (2010):

Instructions:

Enter your law enforcement agency’s total operating budget for the current AND the previous fiscal year. Note this is the operating budget that your locality sets aside specifically for law enforcement and does not include other city/county/state services. The operating budget generally includes salaries as well as operations. *Please note: All figures must be rounded to the nearest whole dollar.* [Required]

102. CURRENT FISCAL YEAR:

103. PREVIOUS FISCAL YEAR:

Instructions:

The U.S. Census Bureau American Community Survey (ACS) provides multi-year poverty rate estimates for communities. Please go to the U.S. Census Bureau (<https://data.census.gov>) to determine the percentage of individuals in poverty in your jurisdiction. For jurisdictions not included in the census (e.g., schools, universities, transit, parks), please check the box for “Not Applicable.” Please note: All figures must be rounded to the nearest whole percent.

104. Percentage of individuals in poverty*:

104a. Not Applicable.

*Validation Error Message: The percentage entered must be less than 100.

Instructions:

The Bureau of Labor Statistics’ Local Area Unemployment Statistics (LAUS) program provides monthly estimates of unemployment for communities. Please go to the Bureau of Labor Statistics’ LAUS website (<http://www.bls.gov/lau/data.htm>) to find detailed instructions for looking up your local area's unemployment rate. It may be necessary to select the nearest best match to your jurisdiction (for example, a city of fewer than 25,000 people may report their county level rate). For jurisdictions not included in the census (e.g., schools, universities, transit, parks), please check the box for “Not Applicable”. Please note: All figures must be rounded to the nearest whole percent.

105. Percentage (%) unemployed for October 2023*:

105a. Not Applicable *FsclHlthUCRBLNA*

*Validation Error Message: The percentage entered must be less than 100.

106. Since January 1, 2024, has your agency taken on additional law enforcement duties and responsibilities resulting from an agency merger or the disbanding of a neighboring law enforcement agency (which did not result in a new or supplemented funded contract to provide these law enforcement services)?

- Yes
- No

Instructions:

If your agency has faced an unanticipated catastrophic event that had a significant impact on the delivery of law enforcement services or have experienced an unusually large increase in the number of homicides in the past year, please check the box below. Examples of unanticipated catastrophic events includes mass shootings, terrorist attacks, natural disasters, or other events leading to mass casualties that would not necessarily be reflected in the UCR/NBIRS crime statistics previously reported.

Please note that if your jurisdiction is faced with an unanticipated catastrophic event (e.g., mass shooting, terrorist attack, other mass casualty event) after submission of this application, but before the application closing date, you should contact the COPS Office immediately at AskCOPSRC@usdoj.gov to update your application to include this information.

- 107. If your agency experienced a major disaster or catastrophic event in the time period from January 1, 2023 to present, check this box.

If Yes: Please describe the major disaster or catastrophic event and include the following bulleted information. *FsclHlthUCRCatalInstr2*

- Description of event (including number of casualties)
- Type of event (major disaster, mass shooting, bombing, etc.)
- Impact of the event on delivery of law enforcement services
- Duration of the event (how long will law enforcement services be impacted by the event until recovery)
- Law enforcement response and recovery efforts

107a. Please specify: (Please limit your response to a maximum of 125 words)

Instructions:

Using UCR/NBIRS crime definitions, enter the actual number of incidents reported to your agency in the previous two calendar years (2023 and 2022) for the following crime types. Note that only those incidents for which your agency had primary response authority should be provided. Please enter 0 (zero) to indicate no incidents in a particular year/type. Do not enter N/A if no incidents were reported - enter 0 (zero). **Do not enter N/A if data is not available – enter an estimate based on historical data.**

108. Criminal Homicide (2023):

109. Criminal Homicide (2022):

110. Rape (2023):
111. Rape (2022):
112. Robbery (2023):
113. Robbery (2022):
114. Burglary (2023):
115. Burglary (2022):
116. Aggravated Assault (2023):
117. Aggravated Assault (2022):
118. Motor Vehicle Theft (2023):
119. Motor Vehicle Theft (2022):
120. Larceny (except motor vehicle theft) (2023):
121. Larceny (except motor vehicle theft) (2022):
122. If awarded funds, will your agency commit to regularly collecting, analyzing, and reporting incidents of hate crimes to the FBI as part of their annual Uniform Crime Reporting/NBIRS reporting?
- Yes
 - No

Instructions:

Agency Profile Questions (these questions are for informational purposes only and will not be scored).

123. Does your agency have a wellness policy or program for officers?

- Yes
- No

123a. If yes, which groups does it cover: (check all that apply)

- Sworn Officers/Deputies
- Civilian Staff
- Retired Officers/Deputies
- Retired Staff
- Correctional Officers/Staff
- Family Members/Significant Others
- Other

124. Does your agency report crime data to the National Incident-Based Reporting System (NIBRS)?

- Yes
- No

125. Does your agency utilize the National Integrated Ballistic Information Network (NIBIN)?

- Yes
- No

126. Does your agency have a dedicated or specific investigator to investigate reported hate crimes, or a unit dedicated to investigating bias-motivated incidents/hate crimes?

- Yes
- No

Continuation of Project after Federal Funding Ends

Instructions for the Continuation of Project after Federal Funding Ends:

Applicants must plan to retain all sworn officer positions awarded under your COPS Office hiring award for a minimum of 12 months at the conclusion of 36 months of federal funding for each position. The retained COPS Office-funded positions should be added to your agency's law enforcement budget with state and/or local funds at the end of award funding, over and above the number of locally-funded sworn officer positions that would have existed in the absence of the award. These additional position(s) must be retained using state, local, or other nonfederal funding only. The retention period may begin during the five-year period of performance of the award and may extend beyond the end date of the award. You may not use funds awarded by other federal awards to cover the costs of retention. At the time of award application, applicants must affirm that they plan to retain the positions and identify the planned source(s) of retention funding. We understand that your agency's source(s) of retention funding may change during the life of the award. Your agency should maintain proper documentation of any changes in the event of an audit, monitoring or other evaluation of your award compliance. Please refer to the frequently asked questions on retention which can be found here <https://cops.usdoj.gov/chp>.

Note: Agencies that do not plan to retain all the positions awarded under this award are ineligible to receive CHP funding.

127. Will your agency plan to retain any additional positions awarded under this award for a minimum of 12 months at the conclusion of federal funding for each position?

- Yes
- No*

*Validation Error Message: You may not be eligible to apply for this solicitation. Please contact the COPS Response Center at AskCOPSRC@usdoj.gov.

127a. Please identify the source(s) of funding that your agency plans to utilize to cover the costs of retention: *(check all that apply)*

- General funds
- Raise bond/tax issue
- Private sources/donations
- Nonfederal asset forfeiture funds (subject to approval from the state or local oversight agency)
- Fundraising efforts
- State, local, or other nonfederal award funding
- Other

127b. If other, please provide a brief description of the source(s) of funding. (Please limit your response to a maximum of 125 words)

128. If your agency received CHP funding prior to October 1, 2018, please certify that your agency has or is retaining any CHP-funded officers for the required 12-month retention period. *[Dropdown]*

- Has or Is Retaining
- Not Retaining
- Not Applicable

Official Partner(S) Contact Information

Instructions:

An official “partner” under the award may be a governmental, private, school district, or other applicable entity that has established a legal, contractual, or other agreement with the applicant for the purpose of supporting and working together for mutual benefits of the award.

Partner 1

129a. Title:

129b. First Name:

129c. Last Name:

129d. Name of Partner Agency (e.g., Smithville Community Center):

129e. Type of Partner Agency (e.g., School District):

129f. Street1:

129g. Street2:

129h. City:

129i. State:

129j. Zip/Postal Code:

129k. Phone:

129l. Email Address:

Partner 2

130a. Title:

130b. First Name:

130c. Last Name:

130d. Name of Partner Agency (e.g., Smithville Community Center):

130e. Type of Partner Agency (e.g., School District):

130f. Street1:

130g. Street2:

130h. City:

130i. State:

130j. Zip/Postal Code:

130k. Phone:

130l. Email Address:

Partner 3

131a. Title:

131b. First Name:

131c. Last Name:

131d. Name of Partner Agency (e.g., Smithville Community Center):

131e. Type of Partner Agency (e.g., School District):

131f. Street1:

131g. Street2:

131h. City:

131i. State:

131j. Zip/Postal Code:

131k. Phone:

131l. Email Address:

28 CFR Part 23 (Criminal Intelligence)

Certification of Review of 28 C.F.R. Part 23/Criminal Intelligence Systems:

If your agency is requesting COPS Office funds for equipment or technology that will be used to operate an interjurisdictional criminal intelligence system that receives, stores, analyzes, exchanges, or disseminates data regarding ongoing criminal activities, you must agree to comply with the operating principles at 28 C.F.R Part 23.

If you are requesting COPS Office funds to operate a single agency database (or other unrelated forms of technology) and will not share criminal intelligence data with other jurisdictions, 28 C.F.R. Part 23 does not apply.

132. Please check one of the following, as applicable to your agency's intended use of COPS Office funds:

- No, my agency will not use these COPS Office funds (if awarded) to operate an interjurisdictional criminal intelligence system.
- Yes, my agency will use these COPS Office funds (if awarded) to operate an interjurisdictional criminal intelligence system and will comply with the requirements of 28 C.F.R. Part 23.

Certification of Review and Representation of Compliance

- 133. By checking the box, the applicant indicates he or she understands that the signatures of the Law Enforcement Executive /Program Official, Government Executive / Financial Official, and the Person Submitting this Application on the Reviews and Certifications represent to the COPS Office that: 1. the applicant will comply with all legal, administrative, and programmatic requirements that govern the applicant for acceptance and use of federal funds as outlined in the applicable COPS Office Grant Application Resource Guide, the COPS Office award owner's manual, the DOJ Grants Financial Guide, Assurances, Certifications and all other applicable program regulations, laws, orders, and circulars; 2. the applicant understands that as a general rule COPS Office funding may not be used for the same item or service funded through another funding source; and 3. the applicant and any required or identified official partner(s) listed in this application mutually agreed to this partnership prior to submission.
- 134. By checking the box, the applicant indicates he or she provide a certification that: 1. the programs to be funded by the grant meet all the requirements of the COPS Office statute (34 U.S.C. § 10381, et seq.) ; 2. all the information contained in the application is correct; and 3. the applicant will comply with all provisions of the COPS Office statute (34 U.S.C. § 10381, et seq.) and all other applicable Federal laws.

*Validation Error Message: Please check the box.

Acknowledgement of Electronic Signature

135. By checking the box, the applicant indicates that he or she understands that “clicking to agree” in this application and the required forms, including the Assurances, Certifications, and Disclosure of Lobbying Activities form are just as legally enforceable as physical signatures.

I understand.

*Validation Error Message: Please check the box.